

**Church of the Holy Trinity WEDDING – FORM II**

*(To be completed & mailed with the balance of wedding fee (\$850) NO LATER than 60 days prior to wedding rehearsal.)*

BRIDE\_\_\_\_\_

GROOM\_\_\_\_\_

WEDDING DATE/TIME:\_\_\_\_\_

REHEARSAL DATE/TIME\_\_\_\_\_

Number of Bridesmaids/Groomsmen:\_\_\_\_\_

Flower Girl/Ring Bearer?\_\_\_\_\_

Approximate Number of Guests:\_\_\_\_\_

Will you have: Communion? \_\_\_\_\_

Readers? \_\_\_\_\_ How Many?\_\_\_\_\_

Will they use a microphone?\_\_\_\_\_

A vocalist? \_\_\_\_\_

Musicians?\_\_\_\_\_

Programs?\_\_\_\_\_

A Photographer? \_\_\_\_\_

A Videographer? \_\_\_\_\_

Will you be including a Unity Candle Tradition as part of Ceremony? \_\_\_\_\_

*A member of the Board of Directors will call you a week before the wedding to work out details. If you have any questions prior, please call: 732-449-5240.*

**Please Review Wedding Policies & Reminders on the following page**

## Church of the Holy Trinity WEDDING – FORM II (cont'd)

*(Please sign & return with form above & the deposit)*

### **Policies & Reminders:**

- ❖ Property Values & Maintenance: *The church is a Historic Landmark situated in a residential area. Please be sure to respect the property and our neighbors.*
  - Alcoholic beverages and/or illegal substances are **NOT** permitted on/around or inside the premises.
  - Restroom facilities are not available in the winter months. Please advise your guests and encourage them to plan accordingly.
- ❖ Safety of all guests to our church is of utmost concern.
  - No photography or videography equipment should be placed in the aisle.
  - All aisles should be clear of walkers, wheelchairs, strollers etc.
- ❖ Adorning the Church for the Wedding
  - Runners down the center aisle are not advised, as they are a safety hazard.
  - Typically, florists are permitted access to the church one hour before the wedding, unless otherwise arranged and agreed upon in advance by a church wedding coordinator.
- ❖ Unity Candle—*and two become ONE!*
  - If selected as part of the wedding ceremony, it is the responsibility of the bride and groom to provide the Unity Candle and the accompanying side candles.
  - You can chose to use your own candleholders or the church does have a set to use on the day of the wedding—please let us know your preference.
  - If using, bring the Unity Candles, side candles and holders with you during the rehearsal so they can be set up for the Wedding.
- ❖ Wedding Programs—It is the responsibility of the bride & groom to provide a wedding program for the service, if desired.
- ❖ It is the responsibility of the Bride and Groom to convey the policies of Holy Trinity to all outside parties and vendors.
- ❖ “All the Frills”—We understand that a wedding is an exciting time with tons of planning and tradition—“the” gown, bridesmaids dresses, tuxes, flowers, photos, family & friends, the reception, etc... **Please remember that the true meaning of the wedding day is to celebrate the holy union of the Bride and the Groom.**

We appreciate your cooperation in regards to the above policies.

Thank You.

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Signature of Bride

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Signature of Groom